

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING AGENDA**

***March 15, 2023 @ 6:30 PM***  
***Conference Room – C117***

**FUTURE MEETINGS**

**April 20, 2023– 6:30 pm**  
**May 18, 2023 – 6:30 pm**

**Board Meeting**  
**Board Meeting**

Meeting called to order at \_\_\_\_\_ with \_\_\_\_\_ presiding.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS:**

Dr. Marcus Dean, President  
Paul Cronk, Vice President  
Faith Roeske, Board Member  
Matt Hopkins, Board Member  
Darice Mullen, Board Member  
Susan Abbott, District Clerk

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**ADMINISTRATION:**

Michael Dodge, Superintendent  
Joseph Butler, Business Manager  
Chelsey Aylor, PreK–6 Principal  
Eric Talbot, 7–12 Principal  
Betsy Hardy, Director of Technology  
Director of Special Education

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**1. PRELIMINARY MATTERS/PUBLIC COMMENT**

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

- 1.1 Mrs. Robin Cool
- 1.2 Mr. Carl Sisson
- 1.3 Mr. James Mullen

**2. PROGRAMS/PRESENTATIONS:**

- 2.1 Hello Dolly Performance
- 2.2 Buffamante Whipple Buttafaro, PC. - Independent Audit Findings

**3. DISCUSSION/WORK SESSION:**

- 3.1 Review Administrators' Reports:

Mrs. Aylor, PK-6 Principal

Mr. Talbot, 7-12 Principal

Mrs. Hardy, Director of Technology

Director of Special Education

- 3.2 Superintendent's Report: Mr. Dodge

- 3.3 Work Session

- 3.4 Board Dialog

**4. BUSINESS/FINANCE:**

- 4.1 Business Administrator's Report

- Monthly Financial Reports
- Budget Presentation

- 4.2 The Board of Education approves the Treasurer's Report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**5. EXECUTIVE SESSION:**

- 5.1 For the board to enter into Executive Session at \_\_\_\_\_ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 5.2 For the board to move out of Executive Session at \_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**6. OTHER ITEMS:** Determine the date of the next regular board meeting.

**7. CONSENT VOTE:**

- 7.1 The Board of Education accepts and approves of:

- 7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of February 16, 2023 meetings.

- 7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from February 17, 2023 to March 15, 2023, the BOE hereby approves said recommendations.

- 7.1.3 Resignations

NAME	POSITION	EFFECTIVE DATE
Eileen Anderson	Library Media Specialist/Webmaster	April 2, 2023
Jake Hillman	Modified Baseball Coach	March 2, 2023

- 7.1.4 The Board of Education moves to add addendum(s) \_\_\_\_\_ to this meeting agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**8. OLD BUSINESS**

**9. NEW BUSINESS**

- 9.1 RESOLVED that the Board of Education of the Fillmore Central School District does hereby accept the report on the financial statements of the school district for the year ended June 30, 2022, as presented by the Independent Auditor, Buffamante Whipple Buttafaro, PC.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

- 9.2 The following resolution was offered by \_\_\_\_\_, who moved its adoption, and seconded by \_\_\_\_\_, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Project; and

WHEREAS, on March 15, 2023, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimate for the new 3,500 square foot addition as well as numerous alterations ranging from parking lot improvements, playground upgrades, and improvements, renovations and upgrades to several systems to the school including but not limited to building envelope restoration, athletic facilities improvements, various classroom and office renovations, mechanical, electrical, plumbing, technology and security system upgrades and to the Bus Garage including but not limited to fuel tank replacement, security enhancements, masonry reconstruction and electrical system upgrades with a total project cost not to exceed \$23,070,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2023 Capital Project for the Fillmore Central School District.

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

- 9.3 The following resolution was offered by \_\_\_\_\_, who moved its adoption, and seconded by \_\_\_\_\_, to wit:

WHEREAS, the Fillmore Central School District has designated itself to serve as the Lead Agency for the purpose of implementing the SEQR review of the proposed 2023 Capital Project; and

WHEREAS, the Board of Education of the Fillmore Central School District has considered and reviewed the detailed information provided by CPL regarding the 2023 Capital Project and has determined that the proposed project qualifies as a Type 2 action for the purposes of SEQRA, specifically, New York Codes, Rules and Regulations, Title 6, Department of Environmental Conservation, Chapter 6, Part §617.5(c)(1)(2) and (10), attached hereto,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Board of Education of the Fillmore Central School District, serving as Lead Agency for the 2023 Capital Project hereby determines that the proposed project is a "Type 2" action, for the purposes of SEQRA;
2. That as a result of this determination the 2023 Capital Project qualifies to proceed without any other SEQRA determinations or actions, and fully satisfies SEQRA requirements as of this time.

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

- 9.4 At a regular meeting of the Board of Education of the Fillmore Central School District, New York, held at the District Offices in Fillmore, New York, on the 15<sup>th</sup> day of March, 2023:

PRESENT:

ABSENT:

\_\_\_\_\_ presented the following resolution and duly moved that it be adopted and was seconded by \_\_\_\_\_:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Fillmore Central School District is hereby authorized to undertake certain capital improvements consisting of addition to, and reconstruction of, existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$23,070,000; and to appropriate and expend from the existing capital reserve fund \$3,000,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$20,070,000 shall be issued.

The School District has completed its environmental review under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") and, on March 15, 2023, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

- \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected  
9.5 The Superintendent recommends the Board approve the following:

Resolved that tax levy amount for the Fillmore Wide Awake Club Library be increased from \$86,000 to \$95,500 for the 2023-2024 fiscal year and the following resolution shall be presented for a public vote at the annual meeting:

RESOLVED: that the Board of Education of the Fillmore Central School shall be authorized to levy taxes annually in the amount of ninety-five thousand five hundred dollars (\$95,500) and to pay said amount to the Wide Awake Club Library.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 9.6 The Superintendent recommends the Board approve the proposed 2023-2024 School Calendar.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 9.7 The Superintendent recommends and the Board approves the following Cooperative Purchasing Annual Resolution:

***WHEREAS,*** It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2023-2024 fiscal year, and**

***WHEREAS,*** The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

***WHEREAS,*** The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

***BE IT RESOLVED,*** That the Fillmore Central School District Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

***BE IT FURTHER RESOLVED,*** That the Fillmore Central School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 9.8 Whereas, on or about June 21, 2022, the Board passed a resolution authorizing litigation against JUUL LABS, INC.; and

Whereas, the parties have reached a settlement of this litigation in the amount of \$8,325.00 (less disbursements and fees).

Now therefore be it resolved, that the Board approves the settlement of the JUUL LABS, INC. litigation in the amount of \$8,325.00 (less disbursements and fees) and authorizes the Superintendent to execute any settlement documents on behalf of the Board.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 9.9 The Superintendent recommends and the Board approves the Contingent Expense of \$109,983.22 for the purchase of a Micro-Bird 65 mini bus to replace the one involved in an accident.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

## 10. EXECUTIVE SESSION

- 10.1 For the board to enter into Executive Session at \_\_\_\_\_ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 10.2 For the board to move out of Executive Session at \_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

## 11. PERSONNEL

- 11.1 Substitute Teacher Appointment for 2022-23 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Hannah Chorey		Non-Certified	Any	Any

\* Individual listed is fingerprinted and has full clearance for employment.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.2 Non-Instructional Substitute Appointment for 2022-2023 school year:

NAME	POSITION	EFFECTIVE DATE
Hannah Chorey	Aide	3/16/23

\* Individual listed is fingerprinted and has full clearance for employment.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.3 Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Jenna Bartholomew	Food Service Helper	2/16/23

\* Individual listed is fingerprinted and has full clearance for employment.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.4 Coaching/Advisor Appointments for 2022-2023:

SPORT	LEVEL		NAME
BASEBALL	MODIFIED	BOYS	Matthew Beardsley (Retro-Active 3/13)
BASEBALL	VOLUNTEER	BOYS	Andrew Cahill
WEBMASTER			Jodi Brown



Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.5 Upon the recommendation of the Superintendent and on motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, Carol McCarville, who holds permanent New York State School Special Education Certification and a certificate in School Building Leader, is hereby appointed to the position of Acting Director of Special Education effective February 27, 2023.

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.6 The Superintendent recommends the Board of Education approve the appointment of Carol McCarville as the CSE/CPSE Chairperson for the remainder of the 22-23 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.7 The Superintendent recommends the Board of Education approve the appointment of Carol McCarville as the ESL Coordinator for the remainder of the 22-23 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.8 The Superintendent recommends the Board approve the creation of the following positions:

- TOSA in the area of Curriculum and Instruction
- TOSA in the area of CSE Chair
- PreK-6 Elementary Math Intervention Teacher
- PreK-6 Elementary STEAM/Digital Literacy Teacher
- 7-12 Reading Intervention Teacher

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

- 11.9 The Superintendent recommends the Board of Education approve the appointment of Shelby Tucker, who holds an Initial Certificate in Social Studies 7-12, to the tenure position of 7-12 Social Studies Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution his tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

## 12. ADJOURNMENT

Superintendent recommends that the board adjourn meeting at \_\_\_\_\_ AM/PM.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

## 13. IMPORTANT DATES/INFORMATION

- Staff Development – No Students – March 17<sup>th</sup>
- HS Musical – March 29<sup>th</sup> – April 1<sup>st</sup>
- Easter/Spring Recess – April 3<sup>rd</sup> – 10<sup>th</sup>